



**LAC
DMH**
LOS ANGELES COUNTY
DEPARTMENT OF
MENTAL HEALTH

LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



ROBIN KAY, Ph.D.
Acting Director

DENNIS MURATA, M.S.W.
Acting Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director

June 15, 2016

TO: Each Supervisor
Robin Kay Ph.D.
FROM: Robin Kay, Ph.D.
Acting Director

SUBJECT: **NOTICE OF ERROR CORRECTION ON BOARD LETTER ADOPTED
ON DECEMBER 1, 2015**

This memorandum is to notify your Board of an error on the attached Board letter adopted on December 1, 2015, filed by the Department of Mental Health (DMH) to amend existing Supportive Services Agreements (Agreements).

In Recommendation No. 2 of this Board letter, DMH erroneously stated that the total additional funds of \$738,681 for the five Agreements as detailed on Attachment II of the Board letter were for Fiscal Year (FY) 2015-16 only. Instead, it was DMH's intention to add the funds beginning with FY 2015-16 and for the remainder of the term of the Agreements, including any extensions, not to go beyond May 18, 2021. The Contractors' Total Agreement Amounts (TAA) for the five Agreements will not exceed the revised TAA, as set forth in Attachment II, except as otherwise allowed under DMH's delegated authority. Therefore, DMH would like to correct Recommendation No. 2 to read as follows:

"Approve and authorize the Acting Director of Mental Health (Acting Director), or her designee, to prepare, sign, and execute amendments, substantially similar to Attachment III, to five existing DMH Supportive Services Agreements as listed on Attachment II. These amendments will extend the term of the Agreements and add funds to enable these five contractors to continue the provision of supportive services under the Mental Health Services Act (MHSA) Community Services and Supports (CSS) Plan's Housing Trust Fund Program. The amendments will be effective upon your Board's approval with a total increase of \$738,681 to the Contractors' Total Agreement Amounts (TAA) for the five contractors listed on Attachment II, beginning with FY 2015-16 and for the remainder of the term of the Agreements, including any extensions, not to go beyond May 18, 2021. This increase will be fully funded by State MHSA revenue."

Similarly, in Recommendation No. 3 of this Board letter, DMH erroneously stated that the delegated authority to increase the TAAs of the individual Agreements was for

FY 2015-16. Instead, it was DMH's intention to have the delegated authority beginning FY 2015-16 and for the remainder of the term of the Agreements, including any extensions, not to go beyond May 18, 2021. Therefore, DMH would like to correct Recommendation No. 3 to read as follows:

"Delegate authority to the Acting Director, or her designee, to prepare, sign, and execute future amendments to the Supportive Services Agreements listed on Attachment II and, for each contract, establish as a new TAA the aggregate of the original agreement and all amendments provided that: 1) the County's total payment to each contract provider does not exceed an increase of 20 percent from the applicable TAA, which the Board is being asked to approve in Attachment II beginning with FY 2015-16 and for the remainder of the term of the Agreements; 2) any such increase is used to provide additional and/or a continuation of services or to reflect program and/or policy changes; 3) your Board has appropriated sufficient funds for all changes; 4) approval of County Counsel, or her designee, is obtained prior to any such amendment; 5) the County and each contractor may, by written amendment, reduce programs or services without reference to the 20 percent limitation and revise the applicable TAA; and 6) the Acting Director, or her designee, notifies your Board and the Chief Executive Office (CEO) of Agreement changes in writing within 30 days after execution of each amendment."

DMH will also execute amendments to these five Supportive Services Agreements to correct the error. This correction will not affect the Revised TAA of the individual Supportive Services Agreements as detailed on Attachment II of the Board letter.

Unless otherwise instructed by your Board office within two weeks of the date of this memorandum, DMH will proceed with executing amendments to the five Supportive Services Agreements listed in the Board letter to correct the error.

If you have any questions, please contact me, or your staff may contact Maria Funk, Ph.D., Clinical Program Manager, at (213) 251-6582.

RK:MF:SK:sk

Attachment

c: Executive Office, Board of Supervisors
Chief Executive Office
Mental Health Deputies
County Counsel

Dennis Murata, M.S.W.
Maria Funk, Ph.D.
Angel Baker